

## Jefferson Unitarian Church

### **GUIDELINES FOR EMERGENCIES**

When an **emergency** occurs at JUC immediate action needs to be taken to maintain utility services, building facilities, to protect property and people from dangerous conditions, or other health and safety issues. Those present should take the following action: notify the Office Staff person or the Campus Caretaker at once for instructions on how to correct the problem. If persons present cannot correct the problem the Campus Caretaker can then give instructions on who should be called. If the Campus Caretaker cannot be reached then these people should be called in the order listed.

Campus Caretaker	Eric Pieratt	303-547-0788
Business Manager	Carol Wilsey	303-980-6725 (h) 303-359-2213 (c)
Board President	Andrea Aikin	303-985-9949
Membership Coordinator	Nick Rogall	608-720-9836
Jefferson County Sheriff	Non-emergency	303-277-0211

For all other maintenance requests, contact the Campus Caretaker.

1/17/19